



BOARD MEETING

26 October 2023

MINUTES

Attendance

Board Members:	Paul Edie (Chair) Angus MacRae Frances Wood William Smalley David Leaf Cath Strachan Brian McLaren Dougie Peters Margaret Moore
Officers:	Lynne Douglas Debbie Collins Andrea Paterson Nikki Ritchie Tracey Howatt
Admin:	Michelle Breen (Minutes)

ITEM	NOTE	ACTION
1.	Apologies for Absence	
	Derek Breingan	
2.	Declaration of Interest	
	None	
3.	Minutes	
(i)	Approval of Minutes and Confidential Minutes 27 July	
	The Minutes and Confidential Minutes of the meeting held on 27 July 2023, having been previously circulated, were approved and signed by the Chair.	
(ii)	Approval of Minutes and Confidential Minutes 12 September	
	The Minutes and Confidential Minutes of the meeting held on 12 September 2023, having been previously circulated, were approved and signed by the Chair.	
(iii)	Approval of Minutes and Confidential Minutes 28 September	

	The Minutes and Confidential Minutes of the meeting held on 28 September 2023, having been previously circulated, were approved and signed by the Chair.	
(iv)	Action List	
	<ul style="list-style-type: none"> • 25 November – Minute 3587(iv) – Board – Skills Gap Analysis – agreed to close action. • 23 March - Minute 3713(iv) – Strategic Performance Framework and Measures 2023-24 – agreed to close action. • 25 May – Minute 3726(i) – Governance – Confidential: Chair of Board – Role Review & Recruitment – agreed to close action. • 25 May - Minute 3729(v) – Any Other Business – Report Queries - agreed to close action. • 27 July - Minute 3734 (i) People -Staff - Governance Committee - SHPS Update – agreed to close action. • 27 July Minute 3736 (iii) Governance – agreed to keep open as there is still a vacancy for a Vice Chair. • 28 September – actions are ongoing. 	
4.	Governance	
(i)	SHR Assurance Statement	
REPORT SUMMARY	The Assurance Statement for 2022/23 sets out that we are compliant with SHR Assurance Framework. It also reflects the request from SHR that we confirm we have an effective approach to the collection of equalities information and that we are compliant in regards to our obligations in relations to tenant and resident safety.	
DISCUSSION	<p>Board considered the assurance evidence at the September Board meeting and were asked for feedback. There was a comment made about induction and a new induction pack is being prepared to be issued in the next couple of weeks. There were a number of areas for development from the Board conversations with the previous Chair which will be developed to give Board assurance. There were a couple of other minor areas highlighted which will be included in Bield’s Improvement Plans.</p> <p>The evidence bank was discussed at length at the September Board and there were no questions or points of query raised at that time.</p>	
DECISION	<p>The Board:</p> <ul style="list-style-type: none"> • approved the SHR Annual Assurance Statement; and 	

	<ul style="list-style-type: none"> • authorised the Chair of the Board to sign the Annual Assurance Statement on behalf of the Board for submission to the Scottish Housing Regulator by the end of October 2023. 	
(ii)	Confidential Governance Report - Redacted	
(iii)	Investigation of Potential Breach of the Code of Conduct - redacted Private Board Members only	
5.	Date of Next Meeting – Tuesday 28th November	
6.	Any other business	
	None	