



BIELD HOUSING & CARE

Minutes of the meeting of the Partnership Forum

13th November 2025 | Westport, Linlithgow

Present:

John Thompson	(JT)	Craigengar Park
Deborah Docherty	(DD)	Bridge Court
Margaret Smith	(MS)	Gordon Court
Maria Duncan	(MD)	Inchkeith Court
Joe McLean	(JM)	Jamaica Court

Apologies:

Charles Craske	(CC)	Kingsburn Court
William Smalley	(WS)	Lynn Court
Gillian Merrett	(GM)	Ashgrove Court

In Attendance: Alan Morris (AM)
 Tenant Engagement & Participation Lead

 Stephen Blair (SB)
 Development Manager

 Rikki Young (RY)
 Head of Assurance and Business Planning

 Alison Cameron (AC)
 Customer Standards Administrator

1. Welcomes and Introductions

JT extended a warm welcome to the Partnership Forum (PF) meeting. The new faces in the room were asked to introduce themselves.

2. Apologies and Absence

Charles Craske
Gillian Merrett
William Smalley

3. Minutes of previous meeting and matters arising

Minutes of the Partnership Forum meeting held on 7th August 2025 agreed.

4. Changeworks

Lesley from Changeworks provided a short presentation highlighting the rising costs in winter and what can be done to reduce costs such as boiling the minimum amount of water in a kettle. The presentation was informative and engaging. The slides are annexed to these minutes.

5. Stephen Blair (Development Manager)

Stephen gave a thorough presentation regarding current and future building developments within Bield. Included in the presentation was the work being undertaken at West Port. Following the conclusion of the works the PF will get the opportunity to take a look around. The slides are annexed to these minutes.

6. Rikki Young (Head of Assurance and Business Planning)

Rikki gave a talk and enjoyed sharing lived experiences with the group. He spoke about his role within Bield and

the importance of the input from tenants on the company.

8. Tenant Engagement and Participation Update

This paper was for noting.

10. AOB

DD – Could an up to date Organisational Chart be provided?

Next meeting will be held on Thursday 5th February 2026 at West Port.

Meeting brought to a close.

